



Keeping you connected

Newsletter

9 May 2025

From the Interim Executive Director

A message from Anna Pitt

Dear colleagues and friends,

Many of you will be marking VE Day this week in a number of different ways. We've been delighted to be spotlighting some of those events and services through our social media.

If you don't yet follow us, you'll find us on all the Social Media platforms and you can follow and like us in the usual ways. The AEC has a remit for showcasing and story-telling so please don't forget to let us know what's happening in your cathedrals.

You'll have had a separate email with an encouragement to nominate your [Volunteer of the Year](#) and there's a link to the form below in this email. Today is the final day! We all recognise that volunteers can be the lifeblood of our cathedrals, so please take a moment today and nominate someone spectacular!

Warm wishes,

Anna Pitt

Interim Executive Director, Association of English Cathedrals

News from Our Project Boards

This Week's Highlights

- **Volunteer of the Year Awards** - The deadline for these awards has now been extended to **Friday 9 May**
- **HAVE YOU SUBMITTED YOUR ENTRIES?** Please do make sure you use your entries for the *Newgate Cathedrals Volunteer of the Year Award*. There are two awards: one for individual volunteer of the year and one for volunteer team of the year.
- Each cathedral has TWO nominations. You can read all about it here and how to submit your nominations! <https://www.englishcathedrals.co.uk/latest-news/launch-of-newgate-cathedral-volunteer-of-the-year-awards/>

Announcements will be made during Volunteers' Week 2-8 June

Vacancies and Appointments

- **HR Administrator - Durham Cathedral** are seeking to recruit a new HR Administrator, providing a wide range of administrative support to the HR Department. The deadline for applications is 9.00am 27 May. <https://www.durhamcathedral.co.uk/more/jobs/hr-administrator>
- **Verger - Durham Cathedral** are also looking to appoint a new Verger to their team. Full details here: <https://www.durhamcathedral.co.uk/more/jobs/verger>.
- **Head of Events - Ely Cathedral**
Ely Cathedral are searching for a new Head of Events to help evolve their dynamic programme of events. The closing date is 5pm on 30 May. Apply here > <https://www.elycathedral.org/about/careers/head--of-events> and on the Guardian job site here > <https://jobs.theguardian.com/job/9561492/head-of-events/>
- **St Edmundsbury Cathedral** has vacancies for a Shop Assistant (part time) and Verger (full time). Further information can be found on their website: <https://stedscathedral.org/vacancies/>
- **Bradford Cathedral** have a clergy vacancy - Canon for Congregational Life and Worship - closing on 30th May: <https://www.cofepathways.org/members/modules/job/detail.php?record=8577>

- **St Paul's** are recruiting for two posts: Sales and Ticketing Administrator <https://www.stpauls.co.uk/vacancies/sales-and-ticketing-administrator> and Virger <https://www.stpauls.co.uk/vacancies/virger-3>

Don't forget, all of the job descriptions you share with us are uploaded to the CAFA website and can be accessed here: <https://cathedralcafa.org/request-login/>

Interesting Reports & Information

- A message from ALVA (Association of LEading Visitor Attractions): American Express is running a campaign called 'Amex Days Out', which aims to encourage UK Amex Cardholders to spend at UK attractions between 15 September – 16 November 2025. It's a 10% back offer (discount fulfilled by Amex but funded by the Merchant) and is backed by 360 marketing across all Amex-owned channels such as our Amex App, [amex.com](https://www.amex.com), email and digital channels. Please use this link to the document for information: <https://www.dropbox.com/scl/fi/exlvlt74lqs6m9d7qv0i2/Amex-Days-Out-Offer-Autumn-2025.pdf>

A reminder to please engage with the INEQE Audit Survey for the NST team which was circulated by Michael Minta earlier this week. A link to the survey is here: [Diocesan/Cathedral Workforce Survey](#)

Training & Conference Opportunities

Upcoming events and learning opportunities:

- The Charity Tax Group are running an online session for a **VAT Update for Small Charities** on 10 June 2025: [You can book to attend the session here](#) ASH CAN YOU CHECK THIS LINK PLEASE?
- Charity TAX Group are also running a series of free Member Only Events below. If you are registering you will need to list 'Association of English Cathedrals' as your Organisation on the booking form.
- **VAT Practical Issues Working group meeting:** [Register here](#) Tuesday 27th May at 4pm
- **Gift Aid Practical Issues Working group meeting:** [Register here](#) Thursday 29th May at 4pm
- Please save the date for the **AEC AGM on 17th June in London**. More information to follow, together with information on proxy voting arrangements.

Don't Forget...

- The CAFA website is an excellent portal for the storage of bespoke and template policies, job descriptions and plans. Any number of colleagues from your cathedral can register for free: <https://cathedralcafa.org/request-login/>

Stay Connected

Have news to share in next week's edition? Let us know by Wednesday at midday.

Contact: Anna Pitt – anna.pitt@englishcathedrals.co.uk

[Visit](#) the AEC website for the latest news from your fellow cathedrals.

[Follow us](#) on social media.